

## TEWIN PARISH COUNCIL

**Minutes of the Parish Council meeting held on Monday 7th December 2015 in Tewin Memorial Hall at 7.45pm.**

**PRESENT:** Cllrs K.St Pier (Chairman), A Hill (Vice Chairman), B.Evans, K. Lawson, D.Howson, D. Lloyd and N. Moore.

In attendance: Mrs C.McFarlane (Clerk) and East Herts District Cllr M.McMullen.

**80. APOLOGIES FOR ABSENCE** were received from Cllr J.Sheridan and East Herts Councillor Linda Haysey.

### **NO PARISHIONERS COMMENTS**

**81. THE MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING** held 2nd November 2015, copies of which have been previously circulated to Councillors. The Parish Council agreed the minutes as a true record and they were signed by the Chairman.

### **82. DECLARATIONS OF INTEREST**

*Cllr B.Evans declared a disclosable pecuniary interest in the planning application under Item 83 as he is the house owner.*

### **83. PLANNING**

#### **Planning Applications Received**

**3/15/2226/PNHH - 32 Bishops Road, Tewin** - Single storey rear extension - *TPC No Comment.*

**3/15/2206/HH & 2207/LBC** - The Stable Block, 1 Tewin Water House, Tewin - *TPC No Comment.*

**3/15/2237/LBC - 106 Orchard Road, Tewin** - Proposed internal alterations to existing kitchen area - *TPC No Comment.*

**3/15/2325/HH - Mimram, Queen Hoo Lane, Tewin** - Conversion of two internal garages to two bedrooms with ensuite shower rooms. Extension of existing garage by 4m in rear garage. Extension of kitchen onto rear garden terrace. Creation of first floor balcony over rear extension - *TPC No Comment.*

**3/12/15/HH - 22A Hertford Road, Tewin - Single storey side extension** - *TPC are aware of adjoining neighbours concerns about the the height of the extension in relation to their house and the closeness to the boundary and would hope that they are taken into account.*

**3/15/2363/HH - 17 Orchard Road, Tewin** - Proposed garage extension incorporating a covered link - *TPC No Comment.*

#### **Certificates of Lawfulness**

**3/15/2279/CLP - 11 Bishops Road, Tewin** - Erection of outbuilding - *TPC are aware that the neighbours has concerns about this as the original permission has restrictions on the numbers of buildings on the plot.*

#### **Planning Decisions**

**3/15/1959/HH - Delphi 3 Firs Walk, Tewin** - Proposed single storey rear orangery - *TPC No Comment - EHC Refused due to cumulative effect of extension.*

**3/15/2025/FUL - 57 Upper Green, Plume of Feathers, Tewin** - Erection of timber fencing, single storey timber shed, single storey timber garden bar. Erection of pre-fabricated walk in freezer with compressor - *TPC No Comment- EHC Granted.*

**3/15/2052/HH - 116 Bramfield Road, Tewin-** Single storey rear extension - *TPC No Comment - EHC Granted.*

#### **Certificates of Lawfulness Decisions**

**3/15/2271/CLP - 19 Orchard Road, Tewin** - Two storey rear extension and replacement outbuilding - *EHC Granted*

#### **Appeals**

**3/15/1767/HH - 17 Orchard Road, Tewin** - Proposed single storey garage extension incorporating a covered link - *TPC No comment - EHC Refused due to the cumulative effect of the proposed extensions together with extensions previously added.*

#### **Other**

**Riversmead Development Update** - The Parish Council agreed to check on progress of repairing the unstable manhole cover, dandelions growing through the tarmac and the deteriorated state of the access road alongside 27 Grass Warren to Riversmead.

**Development Control** - On 12th October the Parish Council wrote to Kevin Steptoe, Head of Development Control for East Herts Council about their overall concerns about lack of consultation about amendments to planning decisions throughout the Parish. On the 10th November a reply was received reiterating East Herts Council's decisions about the frontage of the new house on Lower Green by Rivergate Homes and that it was not expedient to pursue the matter via enforcement.

**Village Hierarchy Study** - The Parish Council has written to the Planning Policy team about the Interim Village Hierarchy Study which is to be discussed at the next Panel meeting but still contains the inconsistency whereby some villages get points for having no bus services but other villages score zero.

**Community Infrastructure Levy** - This is likely to replace the Section 106 monies that are paid by developers to District Council's although it is up to each District Council whether they introduce it.

#### **84. FINANCE**

**Accounts for Payment** - In accordance with the Council's Financial Regulations the schedule of payments approved by the Parish Council from the Current Account since 2nd November 2015 amounted to £6,399.30 of which £1,818.54 was for grass cutting in accordance with the grass cutting contract, £2,916.77 was a PWLB repayment and £652.74 was a new bench for May Pond Green.

**Internal Audit** - This is due to be arranged before the next meeting.

**Estimate to the Year End** - In accordance with the Financial Regulations of the Council the Parish Council reviewed and agreed the Estimate for the Financial Year Ending 31.3.2016.

**Precept** - The Council reviewed the precept options for the financial year ending 31.3.2017 and in accordance with the Financial Regulations of the Council the Council unanimously agreed that the precept be increased by 1.75% from £28,500 to £29,000 in line with inflation.

**Defibrillator Box** - The Parish Council agreed to purchase a defibrillator box for £795 plus vat to go outside the Pavilion to house the defibrillator and make it available to the Parish.

**Allotment Association** - The Parish Council noted the receipt of a donation towards the grass cutting on the allotments.

#### **85. HIGHWAYS**

**Footpath Works** - The remainder of the works on the new footpath is being started on 8th December 2015 and is expected to take 8 working days. The road will be closed from 7.30am until 4.30pm and the bus will be allowed access the remainder of the time traffic lights will be in operation. Works will also be carried out on May Pond Green to deter parking on the footpath crossover. The Parish Council agreed to ask that wooden posts or post and rail are installed instead of concrete bollards.

**Lower Green Kerbing** - A further quote has been received for 80m of granite kerbing which was only marginally more expensive than the Marshalls conservation grade kerbing. The Parish Council agreed to obtain a quote for wider granite kerbing as it will be more stable and also a quote for 14m of granite kerbing opposite to replace the concrete kerbing.

**Tewin Hill Oak Tree** - The potentially dangerous hollow oak tree on Tewin Hill was reported to Herts Highways on 16/10/15 reference 201007434393. On 4th December Herts Highways advised that they have assessed the issue and it is considered safe and no further action is planned.

**Upper Green Road junction with Harwood Close** - A concern was raised that there is a dangerous pinch point at this location and whether Highways would consider widening the road at this point. Cllr Ken Crofton advised that it would be classified as a major project and to contact Neil Robertson, Herts Highways.

**Gulley Dig Out Programme** - Herts County Cllr Ken Crofton advised that a special gulley dig out programme is being put together to address some longstanding gulley issues. Parish Council are invited to submit 10 gulleys which need digging out over the winter period. The Parish Council agreed to compile the list after meeting the James Vine the new District Service Agent on 8th December and submit the list before 14th December 2015.

#### **86. NEW BUS SERVICE**

Feedback forms have been made available to parishioners using the bus service and 4 have been received and they will be forwarded to the Passenger Transport Unit at Herts County Council.

#### **87. PAVILION AND UPPER GREEN**

**Playground** - No incidents to report.

**Deed of variation of lease for Upper Green** - The final copy has been received.

**May Pond Green Replacement Bench** - The bench has been installed and the plaque put back.

**Tennis Court Fencing** - On 17th November in the recent very strong winds the new fencing installed by Steelway in August 2015 failed with 5 posts being bent at ground level by various degrees. The quote for repairs is £1,663 plus vat with an additional £100.12 plus vat for 5 x 5mm instead of 2mm thick posts. The quote is based on the assumption that Steelway will be onsite installing the new fencing around the remainder of the courts for Tewin Tennis Club. The Parish Council is awaiting a decision from Tewin Tennis Club. Cllr Ken Crofton advised that he is aware of funding available for Sports Clubs.

**Pavilion Extension Proposal** - Tewin Parish Council had no objection to the outline proposal.

**Tree Across Footpath** - Stuart Kirkham has quoted £90 to remove the tree. Cllr K St Pier agreed to look at it.

**100 Year Wood** - The tree that had fallen across the path was removed by Stuart Kirkham for £40.

## **88. LOWER GREEN & SURROUNDING AREAS**

**Litter Bin in Grass Warren** - This has been installed and East Herts Council will commence weekly emptying and invoice the Parish Council £85pa as agreed at the meeting on 6th July 2015.

**Christmas Tree** - The lights were put up and PAT tested by Victor Murray on 30.11.15. The Carols on the Green takes place on 17th December at 6.15pm. Confirmation is awaited for the contribution amount for the band.

## **89. CORRESPONDENCE**

**Hertfordshire Town and Parish Councils Conference** is on 5th November 2015.

## **90. REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES**

**PPP** - A fence blew down on FP 41 and Tom Goldsmith advised the householder that they are responsible.

## **91. DATE OF NEXT MEETING**

The next Parish Council meeting will be the at 7.45pm on Monday 1st February 2016 at Tewin Memorial Hall. As there was no further business the meeting was closed at 9.45pm.

### **HIGHWAYS AND TRANSPORTATION MATTERS November 2015**

<b>Ref:</b>	<b>PROBLEM.</b>	<b>DATE RAISED</b>	<b>COMMENTS</b>
1	<b>Reinstatement of Kerbing along northern edge of Lower Green</b>	2013	Highways
2	<b>Bridge Reflectors</b> in Churchfield Road (nr B1000) – White lining & chevrons to be repainted & reflective discs/paint on bridge	2012	Reported on highway fault website
3	<b>Line Markings</b> – Missing on School Lane	2012	Reported on Highway fault website
4	<b>Line Markings</b> - Missing at junction opposite Rose & Crown	2015	Reported to Highways
5	<b>Signs - Hollybushes</b> - Directional Tewin sign missing <b>- Lower Green</b> - Directional finger post missing	2013	Reported on Highway fault website

