

TEWIN PARISH COUNCIL

Minutes of the Parish Council meeting held on Monday 2nd February 2015 in Tewin Memorial Hall at 7.45pm.

PRESENT: Cllrs K. St Pier (Chairman), A Hill (Vice Chairman), B. Evans, D. Howson, K. Lawson, D. Lloyd, N. Moore and J. Sheridan.

In attendance: Mrs C. McFarlane (Clerk), East Herts District Cllr M. McMullen, East Herts District Cllr L. Haysey, DC Kirsty Richardson, PCSO Sally Brook and two parishioners.

88. NO APOLOGIES FOR ABSENCE

PARISHIONERS COMMENTS

DC Kirsty Richardson introduced herself as the replacement for PC Andy Woodward. She advised that there has been one crime during 2015 and the stolen property has now been recovered. Patrols continue to drive through Tewin on a nightly basis. PCSO Sally Brooks advised that the Neighbourhood Watch scheme is changing and every Parishioner is being encouraged to register on the new OWL (Online Watch link) system on www.owl.co.uk. Paper applications were handed to Cllr D.Lloyd.

89. THE MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING held 1st December 2014, copies of which have been previously circulated to Councillors were amended, agreed and signed by the Chairman.

90. NO DECLARATIONS OF INTEREST WERE RECEIVED

91. PLANNING

Planning Applications Received

3/14/2065/FP - 24 Cannons Meadow, Tewin - Single storey rear extension - *TPC No Comment*

3/15/0026/FP - 47 Orchard Road, Tewin - Demolition and replacement of existing garden room. New rear door and window - *TPC No Comment*

Planning Decisions

3/14/1799/FP - 32 Bishops Road, Tewin - New Carport - *TPC object to the proposal as they consider it to be overdevelopment of the site which will result in a terracing effect which is not in keeping with the surrounding area. They also wished to support parishioners comments and consider the proposal to effectively be an extension to the main dwelling - EHC Approved.*

3/14/2025/FP - Ladywalk, Queen Hoo Lane, Tewin - Application regularise the replacement dwelling and swimming pool housedetailing various differences from plans approved under 3/09/0035/FP including various works to the outbuildings on the site - *TPC No Comment - EHC Approved.*

3/14/1960/FP - 44 Orchard Road, Tewin - Alteration to roof incl new dormer window and new vehicular and pedestrian access to replace existing - *EHC Approved*

3/14/1792/FP - The Garden House, Tewin Water - New garage, parking area and gated entrance; Conversion of outbuilding including insertion of windows and doors. Construction of single storey link to dwelling. Double storey rear extension and raising of ridge following demolition of existing rear addition. Addition of external insulation and render to existing dwelling. - *TPC No objection but would like a planning condition on the garage whereby it cannot be used for residential accommodation - EHC Approved.*

3/14/1813/FP - Land West of Orchard Road, Tewin - Erection of a new agricultural building on agricultural land - *TPC fully supportive of this agricultural initiative, but circumstances can change so is it possible to add planning conditions which restrict the permitted development rights that allow change of use of agricultural buildings particularly into residential - EHC Refused.*

3/14/1843/FP - 31 Orchard Road, Tewin - Single storey rear extension with dummy pitched roof design - *TPC No Comment - EHC Approved.*

3/14/1793/FP - 1 The Stable Block, Tewin Water - New orangery - *TPC No Comment - EHC Refused.*

3/14/1819/FP - Robins, Tewin Close - Erection of detached Garage - *TPC No Comment - EHC Approved*

3/14/2147/MA - 54 Orchard Road, Tewin - Non material amendments - *EHC Approved*

3/14/2111/CL - 20 Godfries Close, Tewin - Single storey rear extension - *EHC Approved.*

EHAPTC Meeting - Cllr K St Pier attended this meeting and minutes from the meeting have been circulated

Green Belt Review - Cllr K St Pier is in the process of discussing a response with District Cllr Linda Haysey

Tewin Garage Site - Concerns have been raised about the amount of mud on the road as a result of traffic to and from the Tewin Garage site. The Parish Council agreed to ask the Site Manager to arrange for more regular road cleansing.

Riversmead Development Update - The developers have rectified the problem of surface water runoff from the tarmac in front of the four semi-detached houses running down the driveway between 26 and 27 Grass Warren and into the garden of 27 Grass Warren rather than any of the gulleys.

The Parish Council agreed to ask Riversmead to chase the developers again to repair the damage to the grass verge and kerbstones at the entrance to Grass Warren caused by their delivery lorries.

Rivergate Homes Development - The two houses being built to the rear of 2 Hertford Road are to be named 2a and 2b Hertford Road. Rivergate Homes have confirmed in writing that any damage to the village green caused by the construction of Lower Green House will be made good in a workmanlike and professional manner.

92. FINANCE

Accounts for Payment - In accordance with the Council's Financial Regulations the schedule of payments amounting to £7689.53 were approved by the Parish Council.

Grass Cutting Reimbursements - The reimbursement from Herts County Council is due to arrive this week and apologies were made for the delay. Riversmead have started an investigation as to why the reimbursement has not been paid.

Internal Audit – This was completed on 26th January 2015 by Cllr B.Evans and D.Lloyd and everything was found to be satisfactory.

Allotment Rental - The rental amount of £189 for the six months from 6th April 2014 until 29th September 2014 has been received.

New Homes Bonus - East Herts Council has advised that the provisional allocations of New Homes Bonus for Tewin will be in the region of £12,073.

Elections - East Herts Council's estimate of election costs for the Parish elections on Thursday 7th May is £759 if the election contested. In the event the election is uncontested the amount will be lower.

VAT Reclaim - A reclaim of £1726 has been submitted.

Cricket Storage Shed - The Parish Council agreed to install a cricket storage shed on a concrete base behind the green shed at the rear of the Pavilion.

93. HIGHWAYS & TRANSPORTATION MATTERS

Sewage Leaks - A major sewage leak in Churchfield Road occurred during December which resulted in a pipe collapse and a road closure whilst repairs were completed. A sewage leak on Lower Green was also reported and cleared.

Manhole Cover outside 39a Upper Green Road - This was dislodged by a large vehicle and has been reported to Thames Water who have made it safe and included it under future works.

Vulnerable Gullies -. A meeting was held with Rob Payne and Raj Goutham from Ringway to find out how to put gullies on the vulnerable gulley list. Ringway advised that the vulnerable gulleys system is gradually being replaced with a system which categorises gulleys as needing 6mos, 12mos or 24mos cleansing.

Tewin is next due for its cyclical gulley cleansing in June this year and Ringway agreed to ensure that essential traffic management requests are made now in readiness for June. They also agreed to give the Clerk advance notice of the gulley cleansing so that the Parish Council can inform parishioners and ensure parked cars do not block gulleys. After the gulley cleansing the Parish Council will monitor the gulleys and propose the most prone gulleys to blocking for more regular cleansing.

Ringway agreed to obtain an update from Taylor Wimpey on repairing the gulley at the entrance to Sevenacres that Taylor Wimpey moved.

Ringway also agreed to provide a list of all the gulleys in Tewin so that the Parish Council could check that it is correct. This has been received.

Ringway confirmed that works to the broken gulley pipe on Lower Green will be done in the next financial year.

HCC Bus Meeting - On 9th January Cllr K Lawson met with Tom Hennessey and Guy Brigden, HCC Transport, Access and Safety at Herts County Council to discuss various issues including inadequate timetables at bus stops and the necessity for informing them of any issues with regard to the operation of the bus such as bus cancellations. They advised of the imminent start of the 12 week bus consultation on 19th January 2015 and agreed to supply detailed passenger data for 2014 and 2013 for the 388 which has been received.

HCC Bus Consultation - This started on 19th January 2015 and will run until 10th April 2015. Under Option 3 there are major changes proposed to the 388 bus service through Tewin as the proposal is to remove support for services with a subsidy above £3.50 per passenger journey. The 388 currently has a subsidy of £5.55. Apart from the school runs, the 388 would be replaced by one "shopping" trip per day, probably to Welwyn Garden City (Tues/Thurs/Fri) and Hertford (Mon/Wed/Sat). The Parish Council agreed to arrange a parish meeting, a newsletter and a petition.

Notification of Road Works - The lack of notification of the road works in Churchfield Road has been reported to Herts Highways and Charlotte Gynn has confirmed the Clerk is on the email list.

94. PAVILION AND UPPER GREEN

Renewal of Pavilion CIC Licence to Occupy - The Parish Council agreed to various amendments throughout the proposed document. Cllr D Howson proposed not to include the clause requiring "the CIC to be responsible for maintaining the internal decoration of the Premises in good order". Cllr K St Pier seconded the proposal and the proposal was carried with 6 votes for, one vote against and 1 abstention. The final draft of the document will be presented to the Tewin Pavilion CIC for approval at their next meeting.

Sleepers Around Upper Green Cark Copse - The Parish Council agreed that Tewin Cricket Club can put more sleepers around the edge of the copse to prevent cricket balls disappearing into the copse.

Playground Inspection – Nothing to report.

Plached Hornbeams on FP15 - Tom Goldsmith, Countryside Access Officer advised that they could not consent to any planting in the highways and are now looking to address what appears to be a historic encroachment upon the width of the path.

Repair Works to Upper Green car park - Works are expected to take place next week and will take 3/4 hours and the contractor will cordon off the car park.

95. LOWER GREEN

Carols on the Green - This event raised £162 and the Parish Council agreed to make a donation of £162 to Friends of Tewin.

Lower Green Point Cobbling - These works will take place when a dry week is forecast with temperatures above 5 degrees at night.

Parking on the Verges - The Parish Council agreed to distribute a leaflet to surrounding householders asking them not to park on the pavements or grass verges which are maintained by Herts Highways.

96. RISK ASSESSMENT

Outstanding Issues - Kirkham Contracting advised that he would be replacing the well cover roof tiles within the next few weeks.

Margery Lane Grips - Cllr D Howson agreed to look to see if they need clearing and check that they are not a trip hazard.

Riversmead issues:

- a) Riversmead has agreed to accept a quote of £370 from Kirkham Contracting for cutting the hedge outside 14-44 Upper Green Road on behalf of Riversmead once a year.
- b) Riversmead has accepted a quote of £270 from Kirkham Contracting for grass cuttings and weeding at 16a,b,c Grass Warren during the year.
- c) Riversmead has raised a works order to remedy the muddy state of the footpath between Cannons Meadow and School Lane.
- d) The Parish Council noted that some of the yellow lines in Grass Warren have been removed.

97. CORRESPONDENCE

Bridge Cottage Pharmacy Deliveries - As at 22nd January the pharmacy delivery service announced it was no longer able to deliver medicines with immediate effect as the service was overwhelmed and could not be sustained. Any patients for whom this service is a necessity are asked to ring the pharmacy directly to arrange delivery.

Minutes and Agenda by Email - As at 30th January 2015 Parish Councillors became legally able to receive electronic summonses to meetings but only if they give their consent. They may at any time withdraw their consent. All Parish Councillors gave their permission.

Hertfordshire Local Wildlife Sites Partnership requested permission to undertake a survey of Wildlife site Bulls Green 44/031. The Parish Council agreed to give permission.

Parish Paths Partnership scheme (P3) is now open for applications for 2015 until the end of February. The Parish Council agreed to come up with some suggestions.

98. REPORTS OF REPRESENTATIVES TO OUTSIDE BODIES

Transport - There have been several incidents of the bus not turning up and these have been queried with the bus company but no response has been received. Passenger number details have been received but clearer printed timetables have not appeared yet at the bus stops and Tom Hennessy, HCC Business Manager advised that the relevant person had been chased.

Tewin Memorial Hall - East Herts Council has given approval for the yew trees at the front of the Memorial Hall to be trimmed.

99. DATE OF NEXT MEETING

The next Parish Council meeting will be at 7.45pm on Monday 2nd March 2015 at Tewin Memorial Hall. As there was no further business the meeting was closed at 10pm.

HIGHWAYS AND TRANSPORTATION MATTERS January 2015

Fault line: 0300 1234047

Affinity Water 0845-7823333 (fault/leak reporting)

Thames Water Sewage Leaks - 0845 9200 800

Ref:	PROBLEM.	DATE RAISED	COMMENTS
1	Reinstatement of Kerbing along northern edge of Lower Green	2013	Highways/Section 106
2	Bridge Reflectors in Churchfield Road (nr B1000) – White lining & chevrons to be repainted & reflective discs/paint on bridge	2012	Reported on highway fault website
3	Line Markings – Missing on School Lane	2012	Reported on Highway fault website
4	Hertford Road – Standing water near the shop as gullies blocked. Hole on Lower Green caused by broken pipe (Highways gulley pipe) .	2013	H/W Camera Inspection completed - Broken pipe detected. Works due in next financial year 2015~2016.
5	Signs - Hollybushes - Directional Tewin sign missing - Lower Green - Directions on finger post missing	2013	Reported on Highway fault website