

## Hire charges for 2010-11

### Weekdays (Monday – Thursday)

Per hour	£7
9am ~ 1pm	£25
1pm ~ 5pm	£25
5pm ~ 11pm	£40
All Day	£80

### Friday

Per hour	£7
9am ~ 1pm	£25
1pm ~ 5pm	£25
5pm ~ 11.59pm	£120
All Day	£150

### Saturday/Sunday/Bank Holidays

9am ~ 1pm	£50
1pm ~ 5pm	£50
5pm ~ 11.59pm	£120
All Day	£150

### Parishioner Rates

Same as above except for:

#### Friday

5pm ~ 11.59pm	£100
All Day	£120

#### Saturday/Sunday/Bank Holidays

5pm ~ 11.59pm	£100
All Day	£120

*Commercial bookings by negotiation*

### Pavilion facilities:

- Accommodates 70 & seats 50
- 4 trestle tables
- Fully Fitted Kitchen
- Car Parking

**For Bookings and Enquiries Please Contact Doreen Lloyd on 01438 715020 or [www.tewinvillage.co.uk](http://www.tewinvillage.co.uk)**



## TEWIN PAVILION

Upper Green, Tewin  
Herts AL6 0LX

The superbly newly refurbished Pavilion is set on a scenic village green in beautiful Hertfordshire countryside. It is an ideal venue for small meetings, children's parties, private parties and hobby clubs.

The Pavilion has a spacious well lit hall, a fully equipped kitchen, toilets and car parking. There is also full disabled access and facilities. The triple aspect windows allow natural light to fill the hall and in the evenings ambient light is provided by uplighters.

There are two terraces: one is overlooking the picturesque village green and cricket pitch and the second overlooking the tennis courts with the playground for young children nearby.

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# Conditions for use of Tewin Pavilion

## 1. Hiring fees

These are due on the date(s) stated on the hire form.

## 2. Deposits

The £60 damage deposit cheque confirms your booking and is normally returned on the day after your event providing the Pavilion has been vacated on time, in a good clean condition, rubbish has been removed from the site and there has been no damage to the building, its contents, or the grounds, etc. Please particularly note that you will lose your deposit if there is a complaint to the Police or Environmental Health because of excessive noise, a disturbance, or similar disruptive activity. Cheques are always cashed for functions booked more than 6 months in advance.

## 3. Capacity of hall

The Pavilion can accommodate 70 people and there is sufficient seating for about 50 people. You must not exceed the licensed capacity of the hall.

## 4. Age limit

No person under the age of 21 is allowed to book the hall.

## 5. Orderly Use

The person, or organisation, to whom the hall is let, shall be responsible for its proper and orderly use, proper supervision of car parking so as to not obstruct the highway or cause any nuisance to occupiers of nearby properties & shall ensure the minimum of noise is made on arrival & departure. A party causing a disturbance will be closed down and in these circumstances the whole fee and deposit will be withheld.

## 6. Music

The Hirer shall be responsible for obtaining such licences as may be needed but only with the permission of the Tewin Pavilion Community Interest Company (CIC).

Please note that all music must stop by 11.30pm and the premises must be cleared by 12.15am. It is the hirer's responsibility to ensure that the person organising any music knows and obeys this rule.

All windows and doors must remain closed when music is being played out of consideration for our neighbours.

## 7. Liquor Licence

You may sell your own drinks if you apply to East Herts Council for a Temporary Event Notice with the approval of the Tewin Pavilion CIC.

Alcohol may only be sold or given to persons carrying an age identification card. Failure to comply with the law could result in prosecution.

## 8. Leavings Things at the hall

No equipment or apparatus may be left in the hall after the hiring period has finished.

## 9. Electrical Appliances

Any electrical appliances brought onto the premises shall be safe and in good working order and be used in a safe manner.

## 10. Damage to the building

Nothing must be fixed to the walls, doors, floors or any other fittings without the express permission of the Tewin Pavilion CIC. Chewing gum must not come into contact with the floor.

## 11. Leaving the Hall

The hall and grounds must be totally vacated by 12.15am. The hirer is responsible for leaving the hall and grounds in a clean and tidy condition. Chairs and tables should be cleaned and stacked away properly. Rubbish bags are provided at a cost of £1.80 (trade refuse price charged to us by the Borough Council) and all rubbish must be removed from the site and taken home with you.

## 12. Miscellaneous

The right to refuse any application received for the hire of the hall, or to refuse admission to an individual, without giving a reason, is reserved by Tewin Pavilion CIC.

THE WHOLE BUILDING IS A NON-SMOKING AREA IN ACCORDANCE WITH THE LAW.

**By signing the hire agreement you agree to abide by the current conditions for use of the Hall. Parties which breach any of these conditions are at risk of being stopped without warning.**

Updated: 1<sup>st</sup> November 2010

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